



**Data Submitter Users Group  
Teleconference Minutes  
June 21, 2006**

**Present:** Julie Andrews, Ellen Bassette, Cindy Bunker, Liz Cramer, Tom Dobbs, Barb Gaulke, Carla Gechas, Barb Hannes, Meg Kancic, Cheryl Krainz, Iris Krisch, Victoria Leavitt, Dawn Lee, Vicki Liddicoat, LuAnn Matyas, Ann Mears, Marisse Miller-Krishka, Susan Nigon, Joyce Potter, Kim Rosario, Pam Roy, Becky Ruhnau-Gee, Cathleen Sanders, Jennifer Sawle, Michelle Sieracki, Michael Stempski, Lisa Teel, Debbie Trochinski, Ginny Van Dyke, Betsy Wiegel, Mary Jane Wilson

**Staff Present:** Joe Kachelski, Debbie Rickelman, Shannon Verbos and Brian Competente

Previous Conference Call Items

Ms. Rickelman announced that she will be finalizing the "CPT/HCPCS Codes that may be Selected as a Principle Procedure Guideline" document later this week. She will also be updating the Wlpop Manual with the unknown gender code.

Other UB04 Changes

Ms. Rickelman continued going through differences in the Wlpop format compared to the new UB04 format.

❖ *E codes*

The UB04 will allow up to three E codes on the paper forms, but the electronic form allows up to 12 E codes. Facilities agreed that 12 was an extreme number of E codes, but recommended that Wlpop be consistent with the UB04 and allow 12 E code fields. Eleven additional E code fields will be added to the primary record format.

❖ *Principal Procedure*

The UB04 allows for seven digits and is appropriate only for ICD codes. WHAIC will require this field to be filled with CPT/HCPCS codes for all outpatient surgery records, and any observation, ED or OHO record where a principal procedure is appropriate.

Ms. Rickelman will follow-up with a few facilities asking how procedure physicians and service dates are collected when CPT codes are pulled from chargemasters. At St. Joseph's Hospital in Marshfield the coders identify the CPT code as a charge and concurrently assigns the procedure physician and procedure date. A question was raised as to whether radiology procedures are handled the same way. Cheryl Krainz stated she would check into this. Meriter Hospital mentioned that they add physicians and dates with their ICD codes and pull CPT codes from their chargemaster.

- ❖ *Principal Procedure Modifier*  
WHAIC will create four, separate fields for procedure modifiers.
- ❖ *Total Charge*  
The UB04 has a field length of 9 (7 positions for dollars, 2 characters for cents) and allows for no decimal point. WHAIC will make no changes to this field as it already allows a field length up to 12. Wlpop does require a decimal point.
- ❖ *Bill Type*  
This field length will be increased to four. Leading zeros will be required on bill types.
- ❖ *Medical Record Number and Certificate Number*  
Both field lengths will allow up to 24 digits. Ms. Rickelman will clarify the text in the specification documentation to add “allow up to 24 digits”, instead of “required to have 24 digits”.
- ❖ *Patient Control Number – Revenue Record*  
This field will allow up to 24 digits. The text will be clarified in specifications.
- ❖ *HCPCS Rate*  
WHAIC asked participants if they would prefer to separate this field into 2 fields: CPT codes and rates. Most of the participants wanted to leave the field as is with concerns of cost to their vendor for the number of changes that need to be made.  
  
A facility added that data users would agree with WHAIC to separate the fields. Ms. Verbos will do some research to see if the HCPCS/Rate field can separate the codes and the rates on the back-end, as these two data elements are released in the same field. A facility asked Ms. Rickelman to also follow-up with organizations on the national level for their recommendation in an effort to standardize this particular field, as the UB04 has only one field.
- ❖ *HCPCS Modifier*  
WHAIC will create four, separate fields for HCPCS modifiers.
- ❖ *Patient Control Number – Diagnosis Record*  
This field will allow up to 24 digits. The text will be clarified in specifications.
- ❖ *Additional Diagnosis*  
The UB04 allows for seven digits, and one digit for the Present on Admission Indicator. WHAIC will create a separate field for the Present on Admission Indicator, and continue to require that all diagnoses be submitted.



- ❖ *Patient Control Number – Procedure Record*  
This field will allow up to 24 digits. The text will be clarified in specifications.
- ❖ *Additional Procedure*  
WHAIC will continue to require that all procedures be submitted.
- ❖ *Procedure Modifier*  
WHAIC will create four, separate fields for procedure modifiers.

#### Wlpop Record Layouts

The record layout document continues to be in a draft format. It will not be finalized until the Washington Publishing Company releases the 5010 implementation guides. The CMS-1500 form and the 837P will be undergoing some changes, which will cause some more changes in the Wlpop record layout. WHAIC is recommending that facilities defer any programming changes until the implementation guides are released. Ms. Rickelman will also clarify when the 5010 will be effective.

#### January 1, 2007 Implementation

Ms. Rickelman reminded participants of the changes that are effective with January 1, 2007, **dates of service**.

- ❖ Required submission of CPT/HCPCS codes on outpatient records
- ❖ Race and Ethnicity – The categories designated by the Office of Management and Budget will be implemented - *waiting on the UB04 numerical assignments for race and ethnicity categories, so Wlpop will be consistent.*
- ❖ Allow submission of NPI – not required until July 1, 2007, dates of service.

#### Implementation of UB04

As stated in last week's meeting payors will require use of the UB04 as of 5/23/07 **transactions**. This presents challenges with the Wlpop data submission, as the state statute requires quarterly data submissions based on **dates of service**. WHAIC is proposing that all of the second quarter records are submitted in the current Wlpop record layout using current data definitions (except for the changes required 1/1/07), and the new record layout created to accommodate the UB04 is effective with July 1, 2007 dates of services. This would allow a clean break between quarters and facilitate use of the data by consumers.

If facility staff has any comments on this proposal please direct them to any WHAIC staff member via email or telephone as soon as possible.