## **Successful Tips for Getting Your Data**

i. After accessing the WHAIC Portal, click the **Data Deliverables** option.



Welcome Test1! [ Log Out ]	Messages: (5 new, 5 total)
Please choose a site:	
Wlpop10 (ICD-9)	
WIpop10 TEST (ICD-9)	
WIpop ICD-10	
WIpop ICD-10 TEST	
Data Deliverables	

**ii.** You will then download 7-Zip if you do not have it. It is a one-time download. Please check with your IT staff to see if you need to download the 32-bit or 64-bit system time for Windows from the 7-ZIP website. If you have issues in using 7-ZIP, there is a link that says **"Help for First-Time users."** 



b. Downloading and retrieving profile and validation reports

iii. Once you have 7-Zip downloaded, you can click on file downloads tab



You will see a list of your reports in a table. One spot that you want to be mindful of there is the 7-Zip password (you will need that later).

		File Name	Description	Size	7-Zip Password	Keyword
Select	Download	1.zip	Sample file	162803	A843DE9	

1) Click download and save the report where you want it on your PC.

		File Name	Description	Size	7-Zip Password	Keyword
Select	Download	1.zip	Sample file	162803	A843DE9	

You have a couple of options for opening the file – We will go over these. There are videos and a document to walk you through how to access them if you have trouble. You can find these under the help file.

- c. Where to find "Help"
  - i. <u>https://datadeliverables.whainfocenter.com/Help.aspx</u>



## Data Deliverables Home

Welcome Test1! [ Portal Home ]

## Home File Downloads

Welcome to the WHA Information Center Data Deliverables site. Posted files will remain online for 30 days.

All downloadable files are compressed and encrypted using 7-Zip: http://www.7-zip.org/

Mac users can download a 7-Zip compatible program from this site: http://www.kekaosx.com/en/

Please select an option from the tab menu above.

Help for First-Time Users

For those of you reviewing the WIpop Data Submission Reports: If you do not see a report that you are expecting, contact the WHA Information Center as your contact roles may need to be modified in the Portal.

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