



## FY 2025 Annual Survey Update

December 5, 2025

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WHAIC would like to extend a heartfelt note of thanks to each and every one of you.

This past survey year presented challenges at times due to staffing changes and survey-related issues. Through it all, we learned a great deal from you. We have taken those lessons and applied them to enhance the new survey, which we expect to release soon.

We truly appreciate your partnership and hope you will continue to share your expertise, knowledge, and experiences as we navigate the next survey cycle together.

### FY 2025 Survey Expected Release Date

**The tentative release date for the FY 2025 Annual Survey is January 15, 2026.**

Please note that the survey calendar has been adjusted to reflect this later release date. The Wisconsin Hospital Association Information Center (WHAIC) remains committed to ensuring that all facilities have sufficient time to complete each survey accurately and on schedule.

This is a **one-time exception calendar for FY 2025 only**. The calendar, along with multiple survey resources, is available on our [website](#).

## Hospital / Health System Survey Submission – EXCEPTION CALENDAR for Fiscal Year End 2025

*Due to the late release of the survey, new submission dates are provided below. Feel free to contact WHAIC with questions.*

### Annual/Personnel\*, Fiscal, Uncompensated, Medicare Cost Report and Health System

Expected Survey Open Date on or around January 15	
<b>JANUARY - DECEMBER FYE</b>	
<i>For previous year's deadlines (March-Sept.) if possible, complete and submit your surveys as time permits prior to April deadlines. That allows WHAIC time to validate surveys in a timely manner.</i>	
FY 2025 Extension Request Deadline	04/17/2026
FY 2025 Standard Submission Deadline	04/29/2026
FY 2025 Extended Submission Deadline (submit request by deadline)	05/29/2026
<b>FY 2025 Affirmation Deadline</b>	<b>06/12/2026</b>
<b>MEDICARE COST REPORT SUBMISSION</b>	
January – June FYE Submission Deadline & Upload Schedule C Copy in Data Deliverables by Affirmation Deadline	03/03/2026
July – December FYE Submission Deadline & Upload Schedule C Copy in Data Deliverables by Affirmation Deadline	06/03/2026

- This is a one-time exception calendar to account for the delayed availability of the surveys for FY2025. The submission dates have been adjusted. The January-June FYE for the Medicare Cost Report was updated as well.
- The statute remains the same with the standard deadlines. However, given the late release, we will continue to be flexible with your survey submissions.
- **\*Annual/Personnel Surveys** – Personnel survey was combined with the Annual survey in FY 2024.
- **Medicare Cost Report (MCR)** – complete survey and upload [Worksheet C](#) as applicable. Due dates are allowed to match [CMS](#) due dates. If given a CMS extension, please inform WHAIC as soon as possible via email with the attached CMS approval letter.
- **Health System Survey** completion is included in the FYE timeline. If your facility is part of a system located in Wisconsin, please locate your 900 series facility ID in the facility drop down list to complete your system survey **for WI only**.
- All surveys are supported through a comprehensive manual on the [WHAIC website](#).

## Annual Survey Training

Many of you have reached out with questions regarding the survey release. We appreciate your proactive approach and understand that the delay may have an impact on your internal priorities. Thank you for your continued patience throughout this year's extended timeline.

As you may know, staff turnover following the previous survey launch contributed to several significant issues and delays. Because of this, we are planning a substantial rewrite of many survey functionalities in 2026 to strengthen and modernize the collection process.

In the meantime, we expect that the extended-release timeline and the extensive testing underway will resolve many of the issues encountered last year.

We plan to offer two virtual training sessions immediately following the release of the survey, during the weeks of January 19 and January 26.

### **Reminder**

Please **verify** that your facility has **primary survey contacts** listed in our system.

For new hospitals, each facility is responsible for compliance with annual survey data submission. All Wisconsin Medicare-certified hospitals, including psychiatric hospitals, must report survey data to WHAIC annually based on their fiscal year end.

## Survey Changes for FY 2025

This year's training will introduce several important updates and improvements based on user feedback. Key highlights include:

- 📄 **New Line-by-Line Cross Reference Document** to support validation of survey data.
- ✂️ **Removal of Redundant Questions** and enhanced edits for improved accuracy.
- 📘 **Updated Guidelines and Instructions** across multiple sections for greater clarity.
  - *Example:* In the **Personnel Section**, "Administrators" will now include examples of **C-suite personnel**.
- 🏠 **Inpatient Units (Section II):** Inclusion of **Rehabilitation and Physical Medicine** unit, which was inadvertently omitted last year.
- 📋 **Medicare Cost Report Survey:** Expanded to capture **all lines in the Charges** of Worksheet C.

We look forward to reviewing these changes with you during training. If you have any questions or suggestions, please reach out to us at [whainfocenter@wha.org](mailto:whainfocenter@wha.org).

## 🎄 Happy Holidays! Holiday Office Hours

Our office will be closed on the following dates:

- **Wednesday, December 24, 2025** – Christmas Eve (½ day, close at noon)
- **Thursday, December 25, 2025** – Christmas Day
- **Wednesday, December 31, 2025** – New Year's Eve (½ day, close at noon)

