



The respected source for health care data.

# 2023 WHAIC WIpap Update

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2023

# Data Submitters

[www.whainfocenter.com](http://www.whainfocenter.com)

WHA Information Center (WHAIC) has been collecting hospital, ASC and survey discharge data as authorized by the Wisconsin Department of Administration, since 2003 as defined by [Chapter 153, Wisconsin Statutes](#).

Inpatient and outpatient data is collected quarterly through a secure, web-based tool known as **Wlpop** to produce public use data sets, custom data sets and three annual publications.

In addition, all Wisconsin hospitals submit Annual, Fiscal, Personnel and Uncompensated Care survey data annually. Data collected from these surveys is used for trending, benchmarking, and other key statistics.

For more information and access to the Wlpop or Survey Data Submission Manuals, calendars, training materials, and other updates click on one of the pictures below.

## Reporting Requirements



Important Dates & Events



Additional Resources

# WHAIC website for more information

Analytics Data Products **Data Submitters** Provider Services Transparency

## COVID-19 DASHBOARD

Wisconsin Hospital Association has been monitoring the most up-to-date information on the COVID-19 outbreak. [Click here](#) to view WHA Information Center COVID-19 Situational Awareness Update.

## Potentially Avoidable ED Visits

A new dashboard to analyze potentially avoidable ED visits and physician office visits [Read More](#)



## Upcoming Events



2023 Annual Wlpop Training -  
Milwaukee

**September 28, 2023**

# Website Resources

<https://www.whainfocenter.com/WIPop>

Bookmark this page for quick access.

## WIPop

Wisconsin 'WIPop' data collection is based on a modified HIPAA Compliant 837 claim file format. The Hospital and Ambulatory Surgery Center Manual's provided below will serve as the cornerstone to help facilities develop accurate high-quality claims files that include data elements not found or reported on the actual claim, but required for requirements.

Not only is the discharge data provided statutorily required, it allows WHAIC to create reports that help hospitals and ASCs grow their organizations market share, benchmark quality, aide in healthcare cost and utilization projects and help state and federal government services develop policies and more.

*Last WIPop Manual Update: January 2022*

## WHAIC CONTACT

Cindy Case  
Director of Data Management and Integrity  
608-274-1820  
**EMAIL:** Cindy Case



Hospital Manual



Ambulatory Surgery  
Centers Manual



News & Highlights



Education & Training



Data Submission  
Calendar



New Facility/Services



# Roles and Responsibilities

## Primary Contact:

- Every facility must have at least one, but we prefer two Primary Contact
- Oversee and **monitor access** requests and users in Wlpop.
- Primary source to monitor user's access.
- Address issues/edits with the data submissions.
- Receive confirmation emails of:
  - data submissions,
  - notice of affirmation, and
  - newly registered Wlpop Users
- Access to the data deliverables site to download/share the facility data such as profile and validation reports.
- Authority to electronically sign and submit affirmation statement.

# Roles and Responsibilities

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## **Secondary Contact:**

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Oversee and monitor access in Wlpop and contact WHAIC with changes.

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Access to all profile and validation reports for review, distribution, and accuracy.

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Have access to the data deliverables site to validate/download the facility data.

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Serve as back up contact when there are issues with the data.

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## **Wlpop Only Role:**

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Have authority to upload data (may include vendor).

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Run reports out of Wlpop.

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Clear/fix edits.

# NEW: **November 1** -How to Access Wlpop

**WE DO NOT ADD PEOPLE, THIS IS A SECURED PORTAL,**

**REGISTRATION IS REQUIRED!**

## What can you expect?

- On Wednesday, **November 1**, you will receive a link to the Wlpop application via email.
- This is an ***activation ink*** which is **an invitation to our system** that specifically says
- **“Click Here to Accept Invitation.”**
- As a current user, you will not need to reregister to the site, however you will be required to accept the invitation and then authenticate your access to the site using an activation code in order to enter data into the report.

# One time acceptance invitation

- This is an *activation link* which is essentially **an invitation to our system** that specifically says “Click Here to Accept Invitation.”
- As a current user, you will not need to reregister to the site, however you will be required to accept the invitation and then authenticate your access to the site using an activation code.

## Registration Confirmation

Thank you for signing up for a Wisconsin Hospital Association account.

Application access has been granted for Wipop

[Click Here to ACCEPT INVITATION](#)

↩ Reply

↩↩ Reply all

➡ Forward



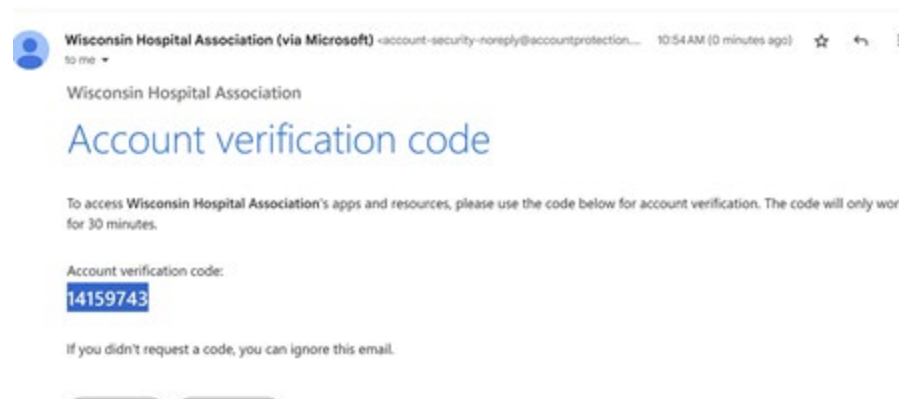
# Existing Wlpop Registration

Existing Users will automatically be added to the Wlpop Directory.

But first, two things will happen!

**1)** Users will get a “Click here to accept invitation” unless user already has a WHA account for one of the other applications we offer.

**2) Microsoft Accounts.** Once a user is approved, if their hospital/health system uses Microsoft Accounts, they will be prompted to enter their email address and password that they use to access Outlook, Word, Excel, etc. at their facility.



# New User Login / Registration

1. Click Register
2. Choose Your Role
3. Activated within 24-48 hours

New Look and Feel  
**Wlpop**

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Sign In

Existing user

Register

NEW USER

WHAIC does  
not create  
accounts for  
users!

# Creating an Account

- WHAIC will first verify if user has an active account
- If no email is registered, user will be required to register as a Wlpop User and select a role based on primary or secondary contact (see [Wlpop Roles](#)), as it relates to WHAIC Data Submissions.

## Wlpop

Please enter your work email address to request access to Wlpop. Note: *Enter your hospital or business email so that we can check our records to see if an account already exists.*

Submit

## Wlpop

### User Information

First Name\*

Justin

Last Name\*

Flory

Job Title

Healthcare Data Programmer

Email\*

justin.florytest500@gmail.com

Business Phone\*

5555555

Mobile Phone

Organization\*

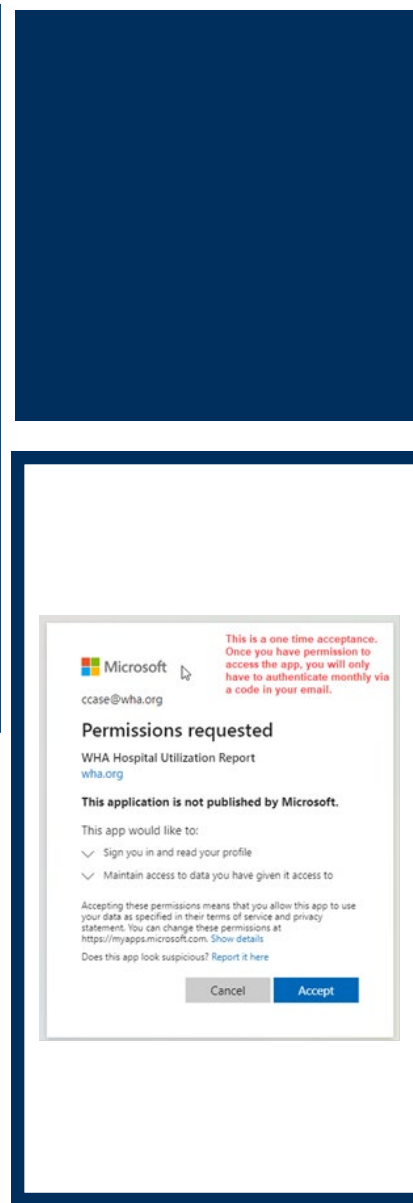
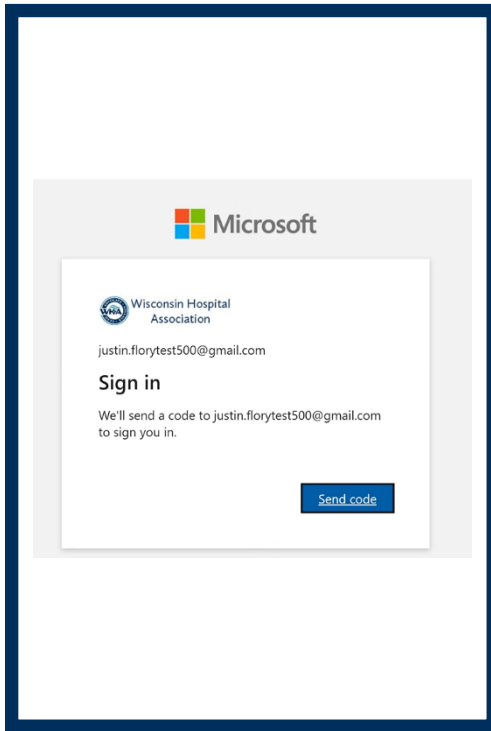
WHA Information Center

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# Authentication

- The left side is what you can expect from an authentication point
- The Right slide is a one-time acceptance to access our secured site



# Microsoft Accounts – Single Sign-on

- No longer need a WHAIC Username or Password
- User will use their own facility email address, Username or PW
- Single sign-on is an authentication method that allows users to sign in using one set of credentials to multiple software systems.
- Users sign into Office using their personal Microsoft 365 work account.

Wlpop

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If you registered using a Microsoft account (hotmail, outlook.com, or business active directory account) you will log in with that username and password.

Sign In

Register

# Roles and Security Policy

- **Important:**
  - We will continue to protect the data by:
  - Deactivating accounts after 15 months inactivity.
  - Reaching out to facilities when we receive bounce back emails.
  - Monitoring and working toward at least two primary contacts.
  - Please continue to monitor, update and/or notify WHAIC staff of any termed employees or to reactivate existing accounts.
- 
- Contact us at: [whainfocenter@wha.org](mailto:whainfocenter@wha.org)



# Roles and Authorized Users

- Wlpop Access

## Wlpop Production

Home User Links ▾ Wlpop Manual ▾ Data Detail ▾ Data Deliverables ▾

Select Facility:

Wlpop (pronounced WHY POP) has two secured databases. This is the **Production** site to submit/upload and FIX edits in your quarterly discharge data. **Test your batch files for errors/omissions in the Test Site.**

Discharge Data is due monthly or quarterly as follows:

1st Quarter	January 1 - March 30 dates of service	Due Date:	5/15
2nd Quarter	April 1 - June 30 dates of service	Due Date:	8/15
3rd Quarter	July 1 - September 30 dates of service	Due Date:	11/15
4th Quarter	October 1 - December 30 dates of service	Due Date:	2/15

Hospitals and ASC's Primary contact(s) assumes responsibility for the quarterly files and Affirmation Statement.

Dates are approximately close to the 45 days following the close of each quarter.

### Wlpop Users

Please take a moment to review your facility's Vendor Name, and list of Wlpop Users or Vendor(s) authorized to access the WHAIC secure Wlpop System. If the Vendor Name is incorrect, or if any of the names listed no longer require access to Wlpop, please contact [whainfocenter@wha.org](mailto:whainfocenter@wha.org), as it is the facility's responsibility to notify WHAIC with any staff updates or corrections. Primary contacts may make changes to your list of current users, please see "User Management" under the User Links dropdown in the navigation menu for more information.

**Vendor Name:** Epic Review vendor Click [here](#) for Roles definition

First Name	Last Name	Email Address	Role
Afton	Gates	afton.r.gates@hudsonhospital.org	IC Primary User
Steve	Rozenboom	steven.l.rozenboom@amerymedical.com	User
Katheryn	Casselberry	katheryn.m.casselberry@westfieldshospital.com	User

Review user access often. WHAIC is not responsible for unauthorized users.

## Notes:

1. The facility is responsible for managing users. To remove users, update current access, or update names/emails notify WHAIC: [whainfocenter@wha.org](mailto:whainfocenter@wha.org)
2. Review Roles definition before registering so you know what to choose.
3. New users must register in the Portal. WHAIC will authorize within 24-48 hrs.
  - In general, *we automatically approve if user has facility email address. Primary contacts receive notification.*

[whainfocenter@wha.org](mailto:whainfocenter@wha.org)

<https://www.whainfocenter.com/Data-Submitters>



# NEW: 2023 Wlpop Update



Welcome, Cindy C. | [Sign out](#)  
[Messages \(0\)](#) | [Administration](#)

## Wlpop

[Home](#) [User Links](#) [Wlpop Manual](#) [Data Detail](#) [Data Deliverables](#)

### Announcements & Important Dates

9/29/2023	Rice Lake Wlpop Training	<a href="#">Add To Calendar</a>
9/28/2023	<a href="#">Milwaukee Wlpop Training</a>	<a href="#">Add To Calendar</a>

Wlpop Production

Wlpop Test

## Attention Wlpop Users

### Reminders:

- This is a secured website. WHAIC **DOES NOT** register new users. All users must register and create their own secured account in Wlpop (pronounced WHYPOP). The WHAIC website has instructions for how to register in the online manual.
- If an existing user needs access removed or updated, email [whainfocenter@wha.org](mailto:whainfocenter@wha.org).
- Effective Q42023 WHAIC will begin using multifactor authentication. Multi-factor authentication (MFA) is a multi-step account login process that requires users to enter a code sent to their email.

### Quarterly Data Update:

Refer to the online [calendar](#) for more information. Please be sure to review your online reports in Wlpop, correct edits and maintain the timelines below.

2023 Q3 Data Submission	
Standard Data Submission Deadline – Data Due	11/14
Standard Deadline <a href="#">fix Edits</a> & Mark QTR Complete	11/28
Extended Deadline - Due Date for Data Submission	12/1
Ext. Deadline <a href="#">fix Edits</a> & Mark QTR Complete	12/13
❖ Validation Reports in Portal – review data!	12/15
Deadline to Validate and Return Affirmation	12/29
Data Released	1/9/24

Thank you for all you do to make sure the data is timely, accurate and complete.



# 2023 Wlpop Update

## Wlpop Production

[Home](#) [User Links](#) [Wlpop Manual](#) [Data Detail](#) [Data Deliverables](#)

Select Facility: 014 - Black River Memorial Hospital

[Batch Review](#)

Wlpop (pronounced WHY POP) has two secured databases. This is the **Production** site to submit/upload and FIX edits in your quarterly discharge data. *Test your batch files for errors/omissions in the **Test Site**.*

Discharge Data is due monthly or quarterly as follows:

1st Quarter	January 1 - March 30 dates of service	Due Date:	5/15
2nd Quarter	April 1 - June 30 dates of service	Due Date:	8/15
3rd Quarter	July 1 - September 30 dates of service	Due Date:	11/15
4th Quarter	October 1 - December 30 dates of service	Due Date:	2/15

Hospitals and ASC's Primary contact(s) assumes responsibility for the quarterly files and Affirmation Statement.

[File Upload](#)

[Request Extension](#)

### Wlpop Users

Please take a moment to review your facility's Vendor Name, and list of Wlpop Users or Vendor(s) authorized to access the WHAIC secure Wlpop System. If the Vendor Name is incorrect, or if any of the names listed no longer require access to Wlpop, please contact [whainfocenter@wha.org](mailto:whainfocenter@wha.org), as it is the facility's responsibility to notify WHAIC with any staff updates or corrections. Primary contacts may make changes to your list of current users, please see "User Management" under the User Links dropdown in the navigation menu for more information.

**Vendor Name:** Cerner - Community Works

Click [here](#) for Roles definition

First Name	Last Name	Email Address	Role
Karen	Pettet	pettetk@brmh.net	IC Primary User
Tammy	Hernandez	hernandezt@brmh.net	IC Primary User
Mark	Hughes	hughesm@brmh.net	IC Secondary User
Tiffany	Gray	grayt@brmh.net	User

A few new things to talk about this year!

1. Upper Right has your name and any messages you might have such as invalid batch files.

2. A new Tool Bar with all the references and links necessary to gather information.

3. Primary contacts can now update user access.

4. File Upload process a little different now.

5. NO MORE BLACK BOX!

# NEW: How to upload your data

- Users can upload data directly in Wlpop
  - Locate your file and follow the prompts
  - **No need for a separate 837 File Handler/Black Box**

## File Upload


[Back to Production](#)


### 014 - Black River Memorial Hospital

To submit your inpatient/outpatient file please choose a quarter and your preferred upload method below and click upload. Do not close the browser window while the file is being uploaded to our server. Once your file has been accepted, a notice will appear and submitter as well as facility Primary contact(s) will receive an email notification.

Step 1.

Step 2. Upload Method:

☐ Create Encrypted Patient Identifier and Upload File (AKA Black Box)  Choose this method if your 837 claim contains patient names.

☐ Upload 837 Claim file (file contains encrypted patient identifier)  Choose this method if your 837 file does not contain patient names.

Step 3.  No file chosen

# File Upload

[Back to Prod](#)

## 001 - Amery Regional Medical Center

To submit your inpatient/outpatient file please choose a quarter and your preferred upload method below and click upload. **Do not close the browser window** while the file is being uploaded to our server. Once your file has been accepted, a notice will appear and submitter as well as facility Primary contact(s) will receive an email notification.

**Step 1.** Quarter 2, 2023

**Step 2.** Upload Method: ☐ Create Encrypted Patient Identifier and Upload File (AKA Black Box) **i**  
☒ Upload 837 Claim file (file contains encrypted patient identifier) **i**

**Step 3.** Choose File Facility075\_TestFile.txt

Upload

Batch Review

**File Received does not mean the file "Processed" it means we acknowledge the file was submitted. You will either see it in the Batch Review Screen or you will receive an Invalid Batch Email!**

### File Received

Thank you for uploading your discharge data file. The file is currently being processed, a confirmation email will be sent letting you and the primary contact(s) know if it was accepted as a valid or invalid batch. For more information, please contact [whainfocenter@wha.org](mailto:whainfocenter@wha.org).

## File Received

NEW FILE PROCESSING MESSAGES



# Sample Invalid Batch

Email is sent to primary contact and person uploading

[External] [REDACTED] 2021Q3 Wipop Test: Invalid Batch



WHA Information Center <whainfocenter@wha.org>

To: [REDACTED]  
Cc: WHAInfoCenter



Invalid batch

Some of the content in this message couldn't be downloaded because you're working offline or aren't connected to a network.

Thank you for submitting your quarterly data to WHAIC. The batch submitted to **Wipop Test** on Jul 30 2021 7:58AM could not be processed due to the issues specified below.

Login to the [WHAIC Portal](#) and check the upper right corner for "Messages" related to this file.



File Name: 837p\_pctrl8-[REDACTED]\_07302021075111681\_upload.dsg

Submitted By: [REDACTED]

For Facility: [REDACTED] Surgery Center

For Quarter: 3 2021

Transaction	Claim	Error
1	1	Error on field RACE (loop 2010BA/2010CA DMG05-1), maximum length 1, value = 05

Please correct these issues and resubmit the data.

The file submitter will receive this message, with applicable patient control numbers added, in his/her WHAIC portal messages at <https://portal.whainfocenter.com>

# Sample Valid Batch File

- Valid batch email goes to Primary and submitter

**From:** WHA Information Center <[whainfocenter@wha.org](mailto:whainfocenter@wha.org)>  
**Sent:** Wednesday, September 20, 2023 11:31 AM  
**To:** Flory, Justin <[jflory@wha.org](mailto:jflory@wha.org)>  
**Subject:** [External]000 2023Q2 Wlpop Production: Batch Uploaded - Review Your Batch File Now

Batch submitted to Wlpop Production on Sep 20 2023 11:30AM has been successfully uploaded.

**Invalid records** need to be corrected as soon as possible to complete the data submission requirements. If your file does not contain invalid records, we encourage you to run a summary profile report available in real-time in Wlpop, to review the accuracy of your submission before the close of the quarter.

To validate and complete your batch submission, go to <https://portal.whainfocenter.com>, logon to Wlpop and select your facility, then click [Go To Batch Review]. From the Batch Review page click [View] on this batch to see a list of invalid records.

Batch file **email receipts are sent to the data submitter and the primary contact only**. If others in your organization rely on this information to correct edits, run reports or validate data, please forward accordingly.

Batch #: 224514  
File Name: Facility194\_02\_TestFile.txt  
Submitted By: Justin Flory  
For Facility: 000 -  
For Quarter: 2 2023

Total Records: 120  
Valid Records: 0  
**Invalid Records:** 120

Inpatient Valid: 0  
**Inpatient Invalid:** 46

Outpatient Surgery Valid: 0  
Outpatient Surgery Invalid: 0

Emergency Room Valid: 0  
Emergency Room Invalid: 0

The following alerts were detected in this batch. Alerts are mapping conditions that should be reviewed and updated if appropriate. A high percentage of records with alerts may indicate a problem.

Alert	Count	% of batch
A011-Race is Unavailable	17	14%
A020-Ethnicity is Declined	8	6%
A060-Unknown or Other Primary Payor	1	0%
A067-Primary and Secondary Payors are the same	1	0%
A090-Inpatient stay under 2 days	4	3%

# User Messages

- If an invalid batch contains PHI, this is where the errors will display

Upper Right Corner



Welcome, Cindy C. | [Sign out](#)  
✉ Messages (0) | 🔒 Administration

## Message

[Back To List](#)

Subject: 001 2023Q2 Wipop INTERNAL TEST: Invalid Batch

Received: 9/19/2023 3:28:32 PM

Thank you for submitting your quarterly data to WHAIC. The batch submitted to **Wipop INTERNAL TEST** on 9/19/2023 3:28:23 PM could not be processed due to the issues specified below.

Login to the [WHAIC Portal](#) and check the upper right corner for "Messages" related to this file.

File Name: Facility212\_TestFile.txt  
Submitted By: jflory@wha.org  
For Facility: 001 - Amery Hospital & Clinic  
For Quarter: 2 2023

Transaction	Claim	Error
0	0	Value in ISA06: 212 does not match the facility number specified for this file: 001

Please correct these issues and resubmit the data.

If you need further assistance, please contact us at [whainfocenter@wha.org](mailto:whainfocenter@wha.org)

# User Messages

## User Messages

[Back Home](#)

Subject	Received
<a href="#">001 2023Q2 Wipop INTERNAL TEST: Invalid Batch</a>	9/19/2023 3:28:32 PM
<a href="#">001 2023Q2 Wipop INTERNAL TEST: Invalid Batch</a>	9/19/2023 3:21:36 PM
<a href="#">001 2023Q2 Wipop INTERNAL TEST: Invalid Batch</a>	9/19/2023 9:08:25 AM
<a href="#">001 2023Q2 Wipop INTERNAL TEST: Invalid Batch</a>	8/3/2023 3:30:55 PM
<a href="#">001 2023Q2 Wipop INTERNAL TEST: Invalid Batch</a>	8/3/2023 3:28:55 PM
<a href="#">002 2023Q2 Wipop INTERNAL TEST: Invalid Batch</a>	9/19/2023 3:51:55 PM
<a href="#">003 2023Q2 Wipop INTERNAL TEST: Invalid Batch</a>	9/19/2023 4:00:40 PM
<a href="#">008 2023Q2 Wipop INTERNAL TEST: Invalid Batch</a>	9/19/2023 3:23:26 PM
<a href="#">194 2023Q2 Wipop INTERNAL TEST: Invalid Batch</a>	9/19/2023 9:27:01 AM

Showing 1 to 9 of 9 entries

Previous

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Next

- After “Messages” is clicked, user is taken to their list of messages
- Click on the Subject link to open up the specific message

# Valid Data Submission

- Confirmation email is sent to submitter and primary contact.
- Email summarizes total records and edits in each datatype.
- Please correct edits as soon as possible.
- We removed the “Mark Complete” until all invalid records are fixed.
- We encourage monthly files if possible.

## Batch Review

TEST DATA ONLY

Back To Production

014 - Black River Memorial Hospital

Quarter 2, 2023

(Standard Data Due Date: 8/14/2023 12:00:00 AM)

[Data Enter New Batch](#)

We removed the option to "Mark Complete" until all edits are done.

Batch Num #223307 (Uploaded 8/3/2023 4:13:49 PM)	Patient Type	Total Records	Valid Records	Invalid Records	Available Options	Alert Records
<a href="#">Delete Batch</a>	Inpatient			5	<a href="#">View</a> <a href="#">Delete</a>	49
	Outpatient Surgery			23	<a href="#">View</a> <a href="#">Delete</a>	40
	Emergency Room			30	<a href="#">View</a> <a href="#">Delete</a>	227
<a href="#">View Errors</a>	Observation			9	<a href="#">View</a> <a href="#">Delete</a>	10
	Therapies			0	<a href="#">Complete</a>	36
	Outpatient Lab/Rad			20	<a href="#">View</a> <a href="#">Delete</a>	76
	Other Outpatient			12	<a href="#">View</a> <a href="#">Delete</a>	29

# Fixing edits

- Fix edits one by one; or
- by data type; or
- by type of error.



New Edit Look

## Batch Detail

014 - Black River Memorial Hospital

Batch #223307

Outpatient Surgery

[Create New Record](#)

**Total Records With Errors: 23**

Patient Control	MRN	Admission (OP)	
		041	
		061	
		041	
		041	
		041	
		05082023	05092023 <a href="#">Edit</a>
		04052023	04052023 <a href="#">Edit</a>

Use the drop-down feature to isolate record type and errors/edits.

- (All Errors)
- (All Errors)
- CPT/HCP/PCS/Rate Errors (20)
- Ethnicity Errors (1)
- Operating NPI Errors (1)
- Primary Language Errors (1)
- Principal Procedure Errors (20)
- Revenue Code Errors (1)
- Service Date Errors (1)
- Statement Covers Period Through Errors (1)
- (All Alerts)
- Date of Birth Alerts (9)
- Ethnicity Alerts (27)
- Expected Source of Pay ID Alerts (1)
- Payer ID Alerts (2)
- Race Alerts (27)



## Wlpop Production

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### Edit Record

[Back To Batch Detail](#)

001 - Amery Regional Medical Center

← Facility Name moved

Patient Control #Test CC123 - Outpatient Surgery

Delete Record


Click on this  
for info

Update Record

#### Patient Details

Unique Case ID:	<input type="text"/>	MRN:	<input type="text"/>	Gender:	<input type="text"/>	Race:	<input type="text"/>	Patient Type:	<input type="text" value="2"/>
Census Block Group:	<input type="text"/>	Zip Code:	<input type="text"/>	Marital Status:	<input type="text"/>	Ethnicity:	<input type="text"/>	Place of Service:	<input type="text" value="1"/>
<a href="#">Generate UCID</a>		Birth Date:	<input type="text"/>	Primary Language:	<input type="text"/>	Race 2:	<input type="text"/>		

#### 837 Claim Details


NPI Billing Provider:	<input type="text"/>	Attending NPI:	<input type="text"/>	Expected Source of Payment ID/Type:	<input type="text"/>	<input type="text"/>	Claim File Indic Code:	<input type="text"/>
Rendering NPI:	<input type="text"/>	Operating NPI:	<input type="text"/>	Secondary Source of Payment ID/Type:	<input type="text"/>	<input type="text"/>	Prov Based Loc:	<input type="text"/>
Referring NPI:	<input type="text"/>	Other Operating NPI:	<input type="text"/>	Insurance Certificate Number:	<input type="text"/>		Payer ID:	<input type="text"/>
Point of Origin:	<input type="text"/>	Admission Date/Time:	<input type="text"/>	Principal Diagnosis:	<input type="text"/>	Principal Diagnosis POA:	Condition Code 1:	<input type="text"/>
Admit Type:	<input type="text"/>	Discharge Date/Time:	<input type="text"/>	Admitting Diagnosis:	<input type="text"/>	Principal Procedure:	Condition Code 2:	<input type="text"/>
Discharge Status:	<input type="text"/>	Statement From:	<input type="text"/>	Reason For Visit Diagnosis 1:	<input type="text"/>	Principal Procedure Date:	Condition Code 3:	<input type="text"/>
Type of Bill:	<input type="text"/>	Statement To/Thru:	<input type="text"/>	Reason For Visit Diagnosis 2:	<input type="text"/>	Principal Proc Modifiers:	Condition Code 4:	<input type="text"/>
Leave Days:	<input type="text"/>	Total Charges:	<input type="text" value="0.00"/>	Reason For Visit Diagnosis 3:	<input type="text"/>		Accident State:	<input type="text"/>

#### 837I Claim - Hospital

# Mark your batch files complete

- Once all edits are done, mark the batch complete.
- To fix edits in a closed batch, you need to click the “reopen” option
- Once the Batch is marked complete, you’ll be in Read ONLY mode

Quarter 1, 2023 (Standard Data Due Date: 5/15/2023 12:00:00 AM) [Data Enter New Batch](#)

Batch Num #223011 (Uploaded 4/7/2023 10:44:01 AM)	Patient Type	Total Records	Valid Records	Invalid Records	Available Options	Alert Records
<a href="#">Delete Batch</a>	Inpatient	701	701	0	<a href="#">Complete</a>	219
<a href="#">Mark Batch Complete</a> 	Outpatient Surgery	827	827	0	<a href="#">Complete</a>	55
	Emergency Room	4658	4658	0	<a href="#">Complete</a>	223
	Observation	278	278	0	<a href="#">Complete</a>	22
	Therapies	4539	4539	0	<a href="#">Complete</a>	245
	Outpatient Lab/Rad	9752	9752	0	<a href="#">Complete</a>	780
	Other Outpatient	10403	10403	0	<a href="#">Complete</a>	757

Batch Num #222847 (Uploaded 3/6/2023 6:57:20 AM)	Patient Type	Total Records	Valid Records	Invalid Records	Available Options	Alert Records
<a href="#">Reopen Batch</a>	Inpatient (Completed)	764	764	0		256
<a href="#">Delete Batch</a>	Outpatient Surgery (Completed)	907	907	0		48
	Emergency Room (Completed)	4867	4867	0		317
	Observation (Completed)	295	295	0		18
	Therapies (Completed)	4826	4826	0		257
	Outpatient Lab/Rad (Completed)	10829	10829	0		851
	Other Outpatient (Completed)	11601	11601	0		845

# Running Reports

- Reports are available in real-time once data is submitted.
- We're open to suggestions... what do you need?
- Users **don't have to wait** till the end of the quarter to validate data.
- Reports can/should be run throughout the quarter.

## Wlpop

[Home](#) [User Links](#) [Wlpop Manual](#) [Data Detail](#) [Data Deliverables](#)

### Facility Reports

001 - Amery Regional Medical Center

Inventory Report

014 - Black River Memorial Hospital

Quarter 2, 2023

Generate Report

[Find Patient Record](#)  
[Direct Data Entry](#)  
[Create Report](#)  
[Report Descriptions](#)

[Back To Batch Review](#)

### Inventory Report

This report identifies by data type - the place of service, payer codes and patient control number on each line item.

# Running Reports

- How do you know if you're missing data?

WHA Information Center, LLC - Wlpop Data Submission

Data Integrity Report allows user to see what's in and what's not.

Close Report

Data Integrity Report

Q1 2023

01-Milwaukee Hospital

The Data Integrity Report is one of many real-time analytic reporting tools available to facilities. This report contains data from records without edits from all successful batch files. It is intended for any registered Wlpop user to run as a resource to evaluate and ensure the data is accurate and consistent with historical norms.

Review each patient type and verify the monthly data represents the correct number of patient encounters. Verifying the data may require numerous internal analytical tools, internal Census, Abstract or Audit Reports and/or communication with your vendor. Any change in patient volume over or under 20% should be investigated.

You may click on the **cell values in blue** to display a list of the underlying patient control numbers.

Patient Type	January	February	March	Current Quarter	Prior Quarter	% Change
Inpatient	<a href="#">764</a>	<a href="#">701</a>	<a href="#">0</a>	<a href="#">1465</a>	<a href="#">2728</a>	<a href="#">-46.3%</a>
Outpatient Surgery	<a href="#">908</a>	<a href="#">826</a>	<a href="#">0</a>	<a href="#">1734</a>	<a href="#">2602</a>	<a href="#">-33.4%</a>
Emergency Department Visit	<a href="#">4867</a>	<a href="#">4658</a>	<a href="#">0</a>	<a href="#">9525</a>	<a href="#">20297</a>	<a href="#">-53.1%</a>
Observation	<a href="#">296</a>	<a href="#">277</a>	<a href="#">0</a>	<a href="#">573</a>	<a href="#">994</a>	<a href="#">-42.4%</a>
Therapies	<a href="#">4826</a>	<a href="#">4539</a>	<a href="#">0</a>	<a href="#">9365</a>	<a href="#">14190</a>	<a href="#">-34.0%</a>
Outpatient (Lab-Radiology)	<a href="#">10829</a>	<a href="#">9752</a>	<a href="#">0</a>	<a href="#">20581</a>	<a href="#">31365</a>	<a href="#">-34.4%</a>
Other Outpatient	<a href="#">11601</a>	<a href="#">10403</a>	<a href="#">0</a>	<a href="#">22004</a>	<a href="#">32436</a>	<a href="#">-32.2%</a>
Total	<a href="#">34091</a>	<a href="#">31156</a>	<a href="#">0</a>	<a href="#">65247</a>	<a href="#">104612</a>	<a href="#">-37.6%</a>

WHAIC strongly encourages you to save a copy of your quarterly /validation reports. They are an excellent reference to help validate subsequent data submissions. It is your responsibility to validate and verify the accuracy and completeness of your facility data, WHAIC cannot do that for you. If you notice any data discrepancies, we will assist in troubleshooting potential problems.

# Inventory Report

- Reports are continuing to be refined.
- Are there areas you would like to see added?
- Do you use the reports we offer?

[Home](#) [User Links](#) [Wipop Manual](#) [Data Detail](#) [Data Deliverables](#)

Batch Number:

Place of Service:

Primary Payor:

Primary Diagnosis:

Primary Procedure:

Race:

Provider Based Location:

SDoH Z-Code:

Close Report

View Report

User must click View Report

WHA Information Center, LLC - Wipop Data Submission

Inventory Report

Batch Number: ALL Total Records: 8044

We are continuing to refine the downloading and printing options.

001 - Amery Regional Medical Center

Quarter Year: Q1 2023

Patient Type / Place of Service	PControl	MRN	Primary Payor	Payer Name	Primary Diagnosis	Secondary Diagnosis	Principal Procedure	PBL ID	Race	Ethnicity	Claim File Indic Code	Primary Language
Emergency Dept Visit			MED-09	MEDICARE MANAGED CARE MEDICA	R531				5	2	MA	ENG
Outpatient (Lab-Radiology)			OTH-22	HP SELF INSURED	L299				5	2	CI	ENG
Outpatient (Lab-Radiology)			MED-09	MEDICARE MANAGED CARE MEDICA	M47816				5	2	MA	ENG

# Edit User

New Option to Update Users:

**Primary Contacts** can update users ROLES only

**Users** can only update their personal demographic information

**Wlpop**

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HomeUser Links ▾Wlpop Manual ▾Data Detail ▾Data Deliverables ▾

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## Edit User

Back To User Management

---

This page is for Primary Contacts only. A primary contact can remove/change any user's role within the specific facility/facilities they are the primary contact of.

First Name

Last Name

Select Removal Reason:  

Left Organization

No Longer In Position

Other

Email Address

Role  

IC Primary User

New User Management Option.



# Portal Overview – once data is processed

To get data off the portal go to the tool bar, Data Deliverables

## Wlpop

Home User Links Wlpop Manual Data Detail Data Deliverables

Validation Reports Primary contacts will receive an email letting them know the quarterly reports are available for validation. Back To Production

Validation Reports Data Affirmations









File Name	Description	Size	7-Zip Password	Keyword	Date Posted	MD5 Checksum
<a href="#">Download</a> 2023 Q1 Validation Reports For Facility 008.zip	2023 Q1 Validation Reports for 008-SSM Health St. Clare Hospital – Baraboo (Baraboo)	3079834			6/14/2023 5:55:34 AM	D7B4CC101A8BF154FC26AE94C89FA713

### DHS 120.11 Common data verification, review and comment procedures.

- (1) **APPLICABILITY.** The data verification, review and comment procedures in this section apply to data submitted by hospitals and ambulatory surgery centers as described in ss. [DHS 120.12 \(5\) \(c\)](#) and [\(d\)](#), [\(5m\) \(c\)](#) and [\(d\)](#), [\(6\) \(d\)](#) and [\(e\)](#) and [120.13 \(3\)](#) and [\(4\)](#).
- (2) **DEFINITION.** In this section, "facility" means hospitals and freestanding ambulatory surgery centers.
- (3) **FACILITY DATA VERIFICATION, REVIEW AND COMMENT PROCEDURES.** (a) Each facility shall review its collected data for accuracy and completeness before submitting the data to the department. (b) The department shall check the accuracy and completeness of all submitted data and record all questionable data based on standard edits or the electronic editing features of the department's data submission system.
- (c) If the department determines data submitted by the facility to be questionable, and the department has determined that the data cannot be verified or corrected by telephone or electronic means, the department may return the questionable data to the facility or the facility's qualified vendor with information for revision and resubmission.

# What are Validation Reports?

- 7 different types of reports posted.
- Pay particular attention to the SPR.
- The SPR only has 12 pages max!
- This report includes:
  - Breakdown of each patient type, by month, by current qtr vs prev qtr. % change
  - Includes expired patients, payer summary, gender, age, race, ethnicity
  - Includes record totals by provider-based location
  - Includes graphs for each data type with number of visits over 12-month period.

Name	
	Diagnoses Not Present On Admission Froedtert Hos...
	OBS Over 5 Days Froedtert Hospital
	Outpatient Surgery Principal Procedure Report Froe...
	Payer Detail Report Froedtert Hospital
	PBL Validation Froedtert Hospital
	Profile Report Froedtert Hospital
	Summary Profile Report Froedtert Hospital
	Unknown Payer Froedtert Hospital

The **summary profile report** is available in real-time once a batch is uploaded into Wipop and included with your quarter-end validation files. The purpose of this report is to provide you the tools you need to **review, analyze and validate your quarterly discharge data submission against the number of patients seen and prior quarter submissions.**

#### Evaluate in greater detail:

- Variance in percent (%) change of 20% (highlighted in RED) **\*20% variances will require a thorough explanation on the Affirmation Statement\***
- Significant shifts or spikes in the month by month detail
- Increase in declined or unavailable race/ethnicity reporting (New batch failure for files with >25% unknown or declined)
- Missing months on page 3
- Missing Provider Based Locations (PBLs), if applicable.

Total record volume submitted in each data type/month should run consistent. Any irregularities (spikes/declines) should be addressed immediately. Review each patient type and verify the monthly data represents the correct number of patient encounters. *Verifying the data may require numerous internal analytical tools, internal Census, Abstract or Audit Reports and/or communication with your vendor. Any change in patient volume over or under 20% should be investigated.*

# What's to know about Validation Reports?

2023 Q3 Data Submission	
Standard Data Submission Deadline – Data Due	11/14
Standard Deadline <u>fix Edits</u> & Mark QTR Complete	11/28
Extended Deadline - Due Date for Data Submission	12/1
Ext. Deadline <u>fix Edits</u> & Mark QTR Complete	12/13
❖ Validation Reports in Portal – review data!	12/15
Deadline to Validate and Return Affirmation	12/29
Data Released	1/9/24

◇ Reports are posted early or on time

◇ Each time a batch file is opened, and data reviewed, **new reports/affirmation are automatically** run

◇ **NEW** the validation and affirmation return date is the same now!

## Wlpop

[Home](#) [User Links](#) [Wlpop Manual](#) [Data Detail](#) [Data Deliverables](#)

### Validation Reports

Primary contacts will receive an email letting them know the quarterly reports are available for validation.

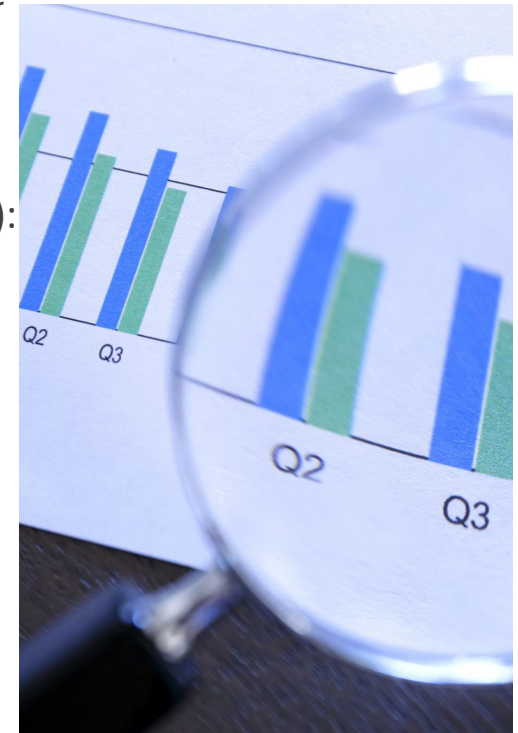
[Validation Reports](#)  
[Data Affirmations](#)

Back To Production

File Name	Description	Size	7-Zip Password	Keyword	Date Posted	MD5 Checksum
<a href="#">Download</a> 2023 Q1 Validation Reports For Facility 008.zip	2023 Q1 Validation Reports for 008-SSM Health St. Clare Hospital – Baraboo (Baraboo)	3079834			6/14/2023 5:55:34 AM	D7B4CC101A8BF154FC26AE94C89FA713

# Validation Reports Wrap Up

- **Available in** the portal approx. 6 weeks after the end of the quarter.
  - *These are also available in real-time in Wlpop once data is submitted.*
  - Review the data, what historically trended – use the summary profile report, validate what has been submitted, review for missing data, and submit additional records, if needed.
  - Run internal census or request audit reports for comparison detail.
- Records that may need to be reviewed/corrected (Payor, POA, PBL, etc.):
  - 1) Login to Wlpop and go to Batch Review.
  - 2) Click on Reopen Batch
  - 3) Go to “Data Detail” Find Patient Record using the patient control number.
  - 4) Make corrections and mark batch closed.
  - 5) Electronically sign/submit affirmation
- **Download and save your reports!** This is most helpful when validating the historical trends and knowing what’s normal in any month or quarter.
  - Keep a copy for your records for at least 5 quarters.



# Affirmation Statement

- The data submission and sign off process is 100% electronic.
- The **Affirmation Statement** is a two-prong process to confirm the data was validated.
  - Requires reviewer to check a box verifying data was reviewed; and
  - Requires comments if there is a 20% variance in the data.
- In general, the number of patients seen each month is relatively consistent.
- ***Download and save either an electronic or paper copy*** of your summary profile report **and** affirmation statement for future reference.

*Reports and Affirmation are deleted after 30 days.*

# Affirmation

Home User Links ▾ Wlpop Manual ▾ Data Detail ▾ Data Deliverables ▾

## Facility Affirmations

No longer have to go to  
separate portal location.

Back to Affirmation List

WHA Information Center, LLC - Wlpop Data Affirmation

Q4 2022

Data Affirmation

1 Facility ID and Name

The affirmation statement is a high-level summary of the quarterly discharge data submitted, by month, for each data type. As stated under (DHS) 120.11, each facility must review its data for accuracy and completeness through internal reports such as a census, abstract or other internal reports or auditing methodology. Once the data is verified and validated it must be attested to and electronically signed by the chief executive officer or administrator of the hospital or freestanding ambulatory surgery center, or his/her designee.

*\*WHAIC encourages facility contacts to share this information with the data analytics and/or end user staff. Please keep a copy of this document for your records.*

Variances in data must be reviewed prior to form submission.

Patient Type	October	November	December	Current Quarter	Prior Quarter	% Change
Inpatient	91	85	99	275	262	5.0%
Outpatient Surgery	120	100	99	319	315	1.3%
Emergency Dept Visit	572	562	530	1664	1678	-0.8%
Observation	26	28	23	77	100	-23.0%
Therapies	87	78	73	238	170	40.0%
Outpatient (Lab-Radiology)	57	65	69	191	243	-21.4%
Other Outpatient	1467	1036	923	3426	2704	26.7%
Total	2420	1954	1816	6190	5472	13.1%

- ☐ Variances over or under 20% in any of the patient types (data in red) requires a thorough explanation/comment. Please provide enough detail to describe the reason for the change in record volume, how data will be corrected in future submissions, and if a caveat is necessary. For questions, or to provide additional information, contact WHAIC at [whainfocenter@wha.org](mailto:whainfocenter@wha.org)
- ☐ I HEREBY ATTEST, to the best of my knowledge, the data for the fourth quarter 2022 that was submitted to WHA Information Center by [redacted] was reviewed internally, and is accurate. Submission of this form is considered a signed affirmation from the CEO/designee whose name appears below.

CEO/Designee:

Comments:

Submit

Justin will add a Print Option to allow users  
to share with others prior to submitting.

Save a copy for your records so you  
can compare quarter to quarter.

# 2024 New Edit

- New Payer ID Edit Coming
- Effective Q1 2024
- Payer ID will be required for the following insurance types
  - Medicare
  - Medicare Advantage
  - Medicaid
  - BadgerCare
  - Commercial

Expected Source of Payment ID/Type:	BGR	09	Claim File Indic Code:	MC
Secondary Source of Payment ID/Type:			Prov Based Loc:	
Insurance Certificate Number:	34254		Payer ID:	3504



# Q123 - New Plan Code to Identify Medicare Part C

- New Plan Code MPC-09
- What is Medicare Part C?
  - <https://www.hhs.gov/answers/medicare-and-medicaid/what-is-medicare-part-c/index.html> *Learn more about Medicare Advantage Plans.*
- A Medicare Advantage Plan (like an HMO or PPO). Medicare Advantage Plans, sometimes called “Part C” or “MA Plans,” are offered by private insurance companies.
- Medicare Advantage Plans provide all Part A (Hospital Insurance) and Part B (Medical Insurance) coverage and may offer extra coverage, such as vision, hearing, dental, and/or health and wellness programs. Most include prescription drug coverage (Part D).
- Medicare pays a fixed amount for care every month to the companies offering Medicare Advantage Plans. These companies must follow rules set by Medicare.



# Extension Requests

- Extension requests must be done in the Wlpop Application.
- Not to be used to delay the quarterly submission requirements due to vacations or holidays.

Should be used only when:

- Fire, Flood, Weather Event, Vendor Changed, etc.
- We may contact you even with an extension request on file 😊
  - Experience has taught us to never make assumptions.
  - We have statutory timelines we must adhere to.

Select Facility: 075 - Children's Wisconsin-Milwaukee Hospital ▼

Batch Review

Wlpop (pronounced WHY POP) has two secured databases. This is the **Production** site to submit/upload and FIX edits in your quarterly discharge data. *Test your batch files for errors/omissions in the **Test Site**.*

Discharge Data is due monthly or quarterly as follows:

1st Quarter	January 1 - March 30 dates of service	Due Date:	5/15
2nd Quarter	April 1 - June 30 dates of service	Due Date:	8/15
3rd Quarter	July 1 - September 30 dates of service	Due Date:	11/15
4th Quarter	October 1 - December 30 dates of service	Due Date:	2/15

Hospitals and ASC's Primary contact(s) assumes responsibility for the quarterly files and Affirmation Statement.

File Upload

Request Extension

**Must file 10 days  
before the data is due!**

# Invalid Batch File – Duplicate Records

There are **two types of batch file rejects** as it relates to duplicate records that apply.

1. **Duplicates within same file** - two records with the same patient control number in file
2. **Duplicate patient control number of a record/encounter that already exists in Wlpop**

## To fix and/or remove duplicates:

Resubmit the batch with the phrase “exclude\_duplicates” somewhere in the file name.

*Example file name: Q218 IN OP exclude\_duplicates.txt*

- This process applies to both types of duplicate rejects.
- If the record already exist, we will keep the original encounter/record.
- The batch file email response will include the number of records submitted and number of duplicates removed.

# Edits: Finding a Patient

- Most of the reports contain the patient control number.
- The patient control # must be used to locate a record/encounter.

## Wlpop Production

Home User Links ▾ Wlpop Manual ▾ Data Detail ▾ Data Deliverables ▾

### Batch Review

075 - Children's Wisconsin-Milwaukee Hospital

Find Patient Record  
Direct Data Entry  
Facility Reports  
Report Descriptions

### Find Patient Record


075 - Children's Wisconsin-Milwaukee Hospital


To locate a previously submitted record, enter the Patient Control Number below and press Find Record.


Patient Control #:

Find Record

# EDITS: Fixing records

- Edits can seem scary and overwhelming.
- **Click on the Triangle to see what the edit says!** 
- Fixing edits usually goes faster with each quarter.
- Don't stress it looks like there's hundreds, one record might have 6.
- Reference the Wipop Manual – Appendix 7.9 – [Edit Codes and Descriptions](#)

Additional Diagnoses and External Cause Codes:  This Section Contains Edits

	Code		POA	Delete	Description
1	<input type="text" value="G8191"/>	↓	<input type="text" value="Y"/>	<input type="checkbox"/>	Hemiplegia, unspecified affecting right dominant side
2	<input type="text" value="Q211"/>	↑ ↓	<input type="text" value="Y"/>		<div>Error 5312: Diagnosis Present on Admission is exempt from the reported Diagnosis and can not be submitted.</div> <div>Click on the diamond for the edit description.</div>
3	<input type="text" value="I10"/>	↑ ↓	<input type="text" value="Y"/>	<input type="checkbox"/>	
4	<input type="text" value="R29810"/>	↑ ↓	<input type="text" value="Y"/>	<input type="checkbox"/>	
5	<input type="text" value="R471"/>	↑ ↓	<input type="text" value="Y"/>	<input type="checkbox"/>	

# EDITS: Correcting Dates of Service

Discharge date (procedure date) determines which quarter to use when reporting.

- *For example, if service started on 06/30 and ended on 07/01, the record should be included in the 3<sup>rd</sup> quarter data submission.*
- Date of Service (DOS) can sometimes cause edits in the outpatient surgery data
  - Why does this occur?
    - Discharge or statement date is off due to date it was coded, billed or patient ended treatment.
      - To fix: Do not delete record, rather try to get the dates to match the quarter you're working by changing the service date or the procedure date.
    - WHAIC does not operate like an insurance company. We're more interested in services rendered.
- DOS must match the dates in the revenue line items
- For most DOS edits - user may change the data to fit the quarter.
  - Be careful to verify actual dates in the EMR before changing dates.

# EDITS: Type of Bill

- Type of Bill Codes are on the 837i claim and required in Wlpop.
- Type of bill (TOB) codes are published in the UB-04 National Uniform Billing Committee guidelines (NUBC).
- The TOB gives three specific pieces of information.
  - The first digit identifies the type of facility.
  - The second digit classifies the type of care.
  - The third digit indicates the sequence of the bill in any episode of care. It is referred to as a “frequency” code.
- Cannot use an outpatient type of bill with an INP record and vice versa.

## *Edits applicable to TOB:*

1160	Type of Bill is a required field.
3180	Type of Bill does not correspond to accepted values.
3181	Type of Bill 0999 is not allowed for hospitals
3185	Zero charge records require Nonpayment/Zero charge Bill Type
3186	<b>NEW EDIT:</b> Type of bill must match the record type  Edit 3186 will apply when either of these is true: <ul style="list-style-type: none"><li>• The record is inpatient and the type of bill is NOT in the 110-121 range</li><li>• The record is outpatient and the type of bill is in the 110-121 range</li></ul>

ASCs can map field to 0851 or 0999

# External Cause Codes

## 2. All 837 Claim Details



NPI Billing Provider:	1376593442	Attending NPI:	1770927857	Expected Source of Payment ID/Type:	A30	09	Claim Fi		
Rendering NPI:		Operating NPI:	1548262868	Secondary Source of Payment ID/Type:			Prov Bas		
Referring NPI:		Other Operating NPI:		Insurance Certificate Number:	771900135696		Payer /		
Point of Origin:	1	Admission Date/Time:	05032021	0501	Principal Diagnosis:	S065X9A	Principal Diagnosis POA:	Y	C
Admit Type:	1	Discharge Date/Time:	05032021	2041	Admitting Diagnosis:	I619	Principal Procedure:	5A1935Z	C
Discharge Status:	20	Statement From:	05032021		Reason for Visit Diagnosis 1:		Principal Procedure Date:	05032021	C
Type of Bill:	0111	Statement To/Thru:	05032021		Reason for Visit Diagnosis 2:		Principal Procedure Modifiers:		C
Leave Days:	0	Total Charges:	16,143.40		Reason for Visit Diagnosis 3:				A

## 3. 837I Claim - Hospital

Value Code 1:		Value Code 1 Amount:		Occurrence Code 1:	11	Occurrence Code 1 Start:	05032021	Occurrence Code
Value Code 2:		Value Code 2 Amount:		Occurrence Code 2:	55	Occurrence Code 2 Start:	05032021	Occurrence Code
Value Code 3:		Value Code 3 Amount:		Occurrence Code 3:		Occurrence Code 3 Start:		Occurrence Code
Value Code 4:		Value Code 4 Amount:		Occurrence Code 4:		Occurrence Code 4 Start:		Occurrence Code

## Additional Diagnoses and External Cause Codes: This Section Contains Edits

6	Z515	↑ ↓	Y	<input type="checkbox"/>	Encounter for palliative care
7	Z20822	↑ ↓	Y	<input type="checkbox"/>	Contact with and (suspected) exposure to COVID-19
8	R402313	↑ ↓	Y	<input type="checkbox"/>	Coma scale, best motor response, none, at hospital admission
9	R402113	↑ ↓	Y	<input type="checkbox"/>	Coma scale, eyes open, never, at hospital admission
10	R402213	↑ ↓	Y	<input type="checkbox"/>	Coma scale, best verbal response, none, admit
11	F1190	↑ ↓	Y	<input type="checkbox"/>	Opioid use, unspecified, uncomplicated
12	F1020	↑ ↓	Y	<input type="checkbox"/>	Alcohol dependence, uncomplicated
13	F17210	↑	Y	<input type="checkbox"/>	Nicotine dependence, cigarettes, uncomplicated

Create  more Additional Diagnosis Record(s)  Delete Checked Diagnosis Record(s)  External Cause Code Required

Records with a Diagnosis in the "S" range require an external cause code V-W

# How to communicate with WHAIC





# Contact Information

- Cindy Case, Manager of Compliance, Education and Training
- [ccase@wha.org](mailto:ccase@wha.org)
- Heather Scambler, Program Specialist
- [hscambler@wha.org](mailto:hscambler@wha.org)
- Justin Flory (For Technical difficulties with the files only)
- [jflory@wha.org](mailto:jflory@wha.org)
- Best way to reach us at WHAIC or ask questions.
- [whainfocenter@wha.org](mailto:whainfocenter@wha.org)



2023 Q4 Data Submission		2024 Q1 Data Submission	
Standard Data Submission Deadline – Data Due	2/14	Standard Data Submission Deadline – Data Due	5/15
Standard Deadline <u>fix Edits</u> & Mark QTR Complete	2/28	Standard Deadline <u>fix Edits</u> & Mark QTR Complete	5/29
<b>Extended Deadline - Due Date for Data Submission</b>	<b>2/29</b>	<b>Extended Deadline - Due Date for Data Submission</b>	<b>5/30</b>
Extended Deadline for Edits & Quarter Complete	3/13	Extended Deadline for Edits & Quarter Complete	6/13
❖ Validation Reports in Portal – review data!	3/15	❖ Validation Reports in Portal – review data!	6/14
Deadline to Validate and Return Affirmation	3/29	Deadline to Validate and Return Affirmation	6/28
Data Released	4/10	Data Released	7/11
2024 Q2 Data Submission		2024 Q3 Data Submission	
Standard Data Submission Deadline – Data Due	8/14	Standard Data Submission Deadline – Data Due	11/14
Standard Deadline <u>fix Edits</u> & Mark QTR Complete	8/28	Standard Deadline <u>fix Edits</u> & Mark QTR Complete	11/28
<b>Extended Deadline - Due Date for Data Submission</b>	<b>8/30</b>	<b>Extended Deadline - Due Date for Data Submission</b>	<b>11/29</b>
Ext. Deadline <u>fix Edits</u> & Mark QTR Complete	9/11	Ext. Deadline <u>fix Edits</u> & Mark QTR Complete	12/13
❖ Validation Reports in Portal – review data!	9/13	❖ Validation Reports in Portal – review data!	12/16
Deadline to Validate and Return Affirmation	9/27	Deadline to Validate and Return Affirmation	12/27
Data Released	10/10	Data Released	1/9/24

❖ [Physician Request for Review of Reports](#) see our website for process.



Data is DUE

2024

January							February							March							April						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6							1	2	3					1	2		1	2	3	4	5	6
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13
14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20
21	22	23	24	25	26	27	18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27
28	29	30	31				25	26	27	28	29			24	25	26	27	28	29	30	28	29	30				
														31													
May							June							July							August						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1		1	2	3	4	5	6					1	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
							30																				
September							October							November							December						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4	5					1	2		1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

